

Project Manager / Cost Consultant

SALARY - COMPETITIVE £30-£40k depending on qualifications and experience

About us: Peter Marsh Consulting Ltd provides consultancy services to FE Colleges, Universities, Local Authorities and private clients in the fields of:

- education business planning with a particular specialism in estates strategy development;
- client advice and support in the delivery of capital projects - from development of initial business cases, project and programme management, procurement, cost consultancy through to client fit out and contract management;
- housing strategy and development advice; and,
- academic and quality improvement services.

The company's aim is simple: we exist to make a difference to the clients we work with by adding value and expertise to help create great places to work and learn, to provide more affordable housing and to improve outcomes for learners.

Since March 2015, our portfolio has grown rapidly, through clients' recommendations, repeat business, winning competitive tenders and developing new partnerships. You can view a number of recent and live projects on our web-site www.petermarshconsulting.com which include:

- Delivery of a £28m estates transformation programme at Fareham College;
- Client Side Project Management services for the £4m Future Skills Centre at Bordon for Hampshire County Council – due to complete in May 2017;
- Project Assurance Advisor for the Solent LEP for the new £11m Centre of Excellence for Composites, Advanced Manufacturing and Marine (CECMM) on the Isle of Wight which completed this Spring ready for a September Opening;
- Client Side Advisor, Cost Consultant and Employer's Agent for £3m Lambeth College, Brixton Campus development;
- Strategic Project Lead for the Estates Strategy at South Downs and Havant Colleges as part of their merger process (and beyond);
- Development of an Estates Strategy for Henley College in the summer of 2017;
- Development of an Estates Strategy and masterplanning and delivery of associated projects for St Vincent College, Gosport;
- Strategic Advisor to the London Borough of Tower Hamlets on housing development and regeneration;
- Strategic Partner for Southampton Solent University: space planning and pre-merger due diligence;
- Education & Skills consultant retained by Enterprise M3 LEP;
- Provision of Education and space planning advice to a range of Independent Schools;
- Client Advisor on the proposed relocation of Warsash Maritime Academy to City College for Southampton Solent University;
- Strategic Advisor to Hampshire County Council: One Public Estate transformation programme; and,
- Strategic Client Advisor for the London Borough of Tower Hamlets new Civic Centre project in Whitechapel.

The work we do helps build careers, raise aspirations and ambitions, and create economic growth and helps to build new homes.

We are currently working with a range of quality contractors including Bowmer & Kirkland, Mace, Interserve, Bouygues UK, Balfour Beatty, and Gilbert Ash. The architects we are currently working with include Architecture PLB, Hampshire County Council Property Services, Pick Everard, MACE, Design Engine, Allford Hall Monaghan Morris and STEM. Whilst we provide project management and cost consultancy services directly we also are working alongside AECOM and Pick Everard on some projects where they provide these services and we retain a client advisory role.

To deliver our on-going and newly appointed contracts successfully, many of which are long term, we now have exciting new opportunities for talented and committed professionals to join the PMc team directly.

Why PMc?

We are a small, highly motivated, hard working and passionate team. We work flexibly to deliver ahead of our client's expectations, we care about every detail in the delivery chain, we believe in collaborative and straight talking approaches, consider conflict to be something to manage creatively and are prepared - always - to go the extra mile to get things done. If you are looking to work for, or stay in, a large corporate organisation with a hierarchical structure and steady pay progression PMc is not the firm for you. If you crave variety, want to be stretched more than you think possible, are willing to roll your sleeves up, to get things done, and develop long lasting relationships for the benefit of the team and our clients then please keep reading.

Project Manager - Job Description

We are looking for a highly motivated self-starter who has great communication skills and a real passion for the sectors we work in and the aims of the clients we support. Your current role and background are important but so are your skills, ambition and willingness to want to make a real difference as a member of a small team. The role of Project Manager will include:

- 1) providing client-side project management to successfully manage and deliver a range of building-related and other infrastructure projects in education, housing and the wider public services;
- 2) leading the whole project lifecycle from initial project inception, through the design and procurement process, onto the site delivery and commissioning phase;
- 3) ensuring that all projects are delivered on time, within scope and within budget.
- 4) managing commercial conflict with creativity and flair – keeping all parties focused on delivering a collaborative project whilst ensuring the client's core objectives are always the prime focus for project delivery;
- 5) taking responsibility and lead the delivery of projects, with minimum supervision, resulting in highly satisfied clients and helping to secure repeat business;
- 6) managing through external teams, including appointed sub consultants/contractors; and,
- 7) preparing monthly project management reports and other documents as required including risk registers, project initiation documents and the like.

You will ideally have two years experience in a project management and/or cost consultancy role and be able to produce cost plans, produce works valuations and negotiate tender sums and final accounts.

Person Specification

Education and Training	Experience and Requirements
Educated to degree level or with equivalent professional experience.	Having successful experience of delivering technically complex projects to a range of stakeholders, with increasing levels of responsibility.
Possessing qualifications or relevant experience in Project Management, Construction, Engineering or Quantity Surveying.	Having demonstrable experience of project delivery from inception through to completion.
Have or be studying towards having chartered status with the Royal Institute of Chartered Surveyors, Royal Institute of British Architects or membership of the Association of Project Managers.	Having a good understanding of project management phases, techniques and tools whether via Prince, OGC or other framework approaches.
Showing evidence of ongoing and regular continuing professional development.	Having strong and tested project management skills, including sponsor relationship and risk management.
	Demonstrating ability and experience in building coalitions among various stakeholders and being able to negotiate with authority to move projects forwards.

Essentially we are looking for people who can consult and provide advice, facilitate discussion and resolve conflict, and establish trust and build long lasting cross-functional relationships that leave clients wanting to work with us again. You will also be able and willing to work within a small, inclusive, humorous and highly efficient team.

Diversity matters to us - the differences we bring based on the variety of our backgrounds and experience we have makes us a stronger and richer team when we work as one together. We welcome applications from anyone with the skills and experience required to make a difference with us. Our small team is currently comprised of men and women; black, white and mixed heritage; English, Welsh, American and Italian; Christian, Muslim and people of no faith; straight and gay; we like things this way - it avoids group-think and helps us see the world around us through different eyes.

Terms & Conditions

Salary

£ competitive based on skills and experience

Holiday

25 days' holiday plus bank holidays as standard with the ability to trade pay for holiday +/- 5 days.

Other Benefits

Employer contributions to a pension scheme
Professional development support and payment of appropriate subscriptions
Travel and other allowances

Offices

We work from great offices in the centre of Winchester with excellent public transport links.

Probation & Notice

We usually apply a three-month probationary period and two month's notice on either side at the end of that period.

We want you to want to stay for as long as you are making a difference with us!

Contact Us

For an informal conversation with Peter Marsh directly, please call us on 01962 657157.

How to Apply

Please send a copy of your CV, with a covering letter setting out why you think your career to date and future ambitions make us the perfect place for you to thrive, to:

peter@petermarshconsulting.com

We are always looking for great people to join us - but we'd really welcome applications for this post **on or before 10 April 2017**.